

**Minutes of the  
Monson School Committee  
Regular Business Meeting  
Quarry Hill Community School – School Committee Meeting Room  
November 16, 2016**

**Present:** Chair Peter Sauriol; Secretary Patricia Oney; Committee Members Joel Keller and Ed Maia

**Also Present:** Superintendent Cheryl Clarke; Director of Business and Facilities Don Smith; Director of Curriculum Katherine Watts; Principal Mary Cieplik (GVMS); and Recording Secretary Karen Methe

**Absent:** Vice Chair Joshua Farber

**Note:** This meeting was video-recorded.

Mr. Sauriol called the meeting to order at 7:04 p.m.

Mr. Sauriol read the **Mission & Vision Statements**.

**Announcements:**

The boys and girls soccer teams will play in the semi-finals on Thursday, November 17, 2016 at Western New England University. Games are scheduled to begin at 5:00 and 7:15 p.m.

The Parent Teacher Student Association (PTSA) sponsored Art and Talent Show will be held Saturday, November 19, 2016, 6:00 p.m. at Granite Valley Middle School. Several members of the administrative team will serve as judges as in past years. Mrs. Clarke encouraged everyone to attend this wonderful community event.

Mrs. Clarke offered a reminder that there will be a half-day of school on Wednesday, November 23, and no school November 24 and 25, 2016 for Thanksgiving Recess. She wished students, staff and families a very Happy Thanksgiving holiday.

On November 29, 2016, *from Snuggles to Savings*, an informational event for parents/guardians of Kindergarten students, will be held at Quarry Hill Community School from 6:00-7:30 p.m. as part of the SeedMA Program in conjunction with Monson Public Schools and Monson Savings Bank.

**Recognition:**

Mrs. Clarke noted that Mrs. Gustafson, Director of Food Services, Agenda item 3b, will be postponed to another time as she was unable to attend the meeting.

Mrs. Clarke congratulated the winners of the John and Abigail Adams scholarship. Students who are in the top 25% of their class and earned Advanced or Proficient on all MCAS tests receive this honor. The scholarship provides free tuition to any Massachusetts state school. Recipients are: Bryanna Murphy, Bahu Abdul Wadud, Daniel Silva, Noah Malo, Michael Tranhese, Samantha Gilmore, Cody Bridges, Amanda Parmele, Caleb Marcotte,

Benjamin Smith, Casey Lee, Christina Kuss, Elizabeth Tyburski, Timothy Hedspeth, Miranda Payne, Taylor DiGiorgio, Jessica Duggan, Charlene Meserve, Emma Forest, Shelby Kelsey, Elena Chechile and Hailey Verelst.

Mrs. Clarke provided an overview of work from Quarry Hill Community School students that was on display in the School Committee Room. Work samples came from the classes of Mrs. Bidus' Grade 2 Math, Mrs. Presho's Grade 1 Social Studies, Ms. Hurley's Grade 3 Math and Mr. Cust's Grade 1 writing classes.

#### **Minutes:**

- **Motion by Mr. Keller to approve the October 26, 2016 minutes of the Regular Business Meeting as submitted. (Second by Ms. Oney)**
- **No discussion**
- **Motion carries 3-0 (Mr. Maia was not in the room at the time of the vote)**

#### **Student Representative Reports:**

##### **Katie Roberts (GVMS)**

The 4<sup>th</sup> annual PTSA Art and Talent Show will be held at Granite Valley Middle School on Saturday, November 19, 2106. The art display will open at 5:30 p.m. with the show starting at 6:30 p.m. Cost of admission is \$5 per person, no charge for children under 5.

Thirteen students from the middle and high schools volunteered at the Street Store on November 5, 2016. The volunteer led organization provides clothing, toiletries, blankets and other necessities to homeless and under resourced individuals. Students from the high school's PRIDE Program made bags out of recycled tee shirts and assisted in sorting the clothing as well. The STAND club provided hundreds of items collected at their personal hygiene drive.

An informational meeting, regarding the 8<sup>th</sup> grade field trip to New York City planned for June 8 and 9, 2017, was held on November 14, 2016.

The Screening, Brief Intervention and Referral to Treatment (SBIRT) Program began initial screenings this week. The program which is coordinated through the counseling program helps students make healthy choices and good decisions around the use of alcohol or other drugs.

On Wednesday, November 9, 2016 students participated in a walk/jog-a-thon to kick off Fuel Up to Play 60, an in school Health and Wellness Program.

The top 7<sup>th</sup> and 8<sup>th</sup> grade math students competed in the American Mathematics Competition (AMC) against other students across the country. Results will be posted in an upcoming edition of *In the Loop*.

Report cards were distributed November 15, 2016.

##### **Ben Pagliaro (MHS)**

This week is MCAC week which is all about celebrating the seniors that have been applying to colleges, culminating with a school-wide Mascot Madness assembly on Friday, November 18, 2016. A dodge ball tournament will be held, teams to include the grade mascot and student officers, freshmen vs. juniors, sophomores vs. seniors.

The girls and boys soccer teams once again secured the Western Mass Division Title. Both games were won on penalty kicks. Lauren Medeiros scoring the game winner for the girls and Noah Malo doing the same for the boys. The teams will head to the state semi-finals tomorrow at Westfield State University.

##### **Superintendent's Report:**

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Mrs. Clarke provided a Strategic Plan update noting that all meetings have been held. A final meeting for all participants involved in the process is scheduled for November 29, 2016 at 3:45 p.m. At that time, Mrs. Clarke will present a view of the plan and it will be the last opportunity for input. The final plan will be presented at the November 30, 2016 Regular Business Meeting. On November 14, 2016 the first District Technology Committee meeting was held. Mrs. Clarke noted that committee members were reviewing the Department of Elementary and Secondary Education (DESE) guidelines. She read the six Benchmarks.

An in service day was held on November 10, 2016. Professional Development was offered in E-Doctrina, Curriculum-Content Area, and Special Education legal training re: Individualized Educational Plan (IEP), 504's, student records and more. Paraprofessionals attended a full day of Professional Development tailored to their job needs. Mrs. Clarke thanked Mrs. Watts for coordinating a meaningful day for all staff.

#### **Business and Facilities Report:**

Mr. Smith reported that he and Mrs. Clarke are beginning to work on the FY18 budget timeline and hope to submit it by the end of November.

The structural engineers have returned to Quarry Hill and Mr. Smith noted that follow up e-mails had been sent to Committee members outlining the current status.

Water testing has started as a result of a grant awarded for lead and other chemical testing.

Testing expected to be complete in approximately two weeks.

Mr. Smith commended Mrs. Pisciotta and Mr. Roebuck for their hard work in securing a grant for solar lighting which will be utilized for illuminating the new signage installed recently.

#### **Subcommittee & Liaison Reports:**

##### **Goals and Mandates Update:**

**Curriculum:** Subcommittee met at 6:00 p.m. this evening. Ms. Oney reported that upon completion of the new Strategic Plan, the subcommittee will begin to define the mission and set up goals. Mrs. Clarke and Mrs. Watts will continue to provide information to Ms. Oney and Mr. Sauriol, subcommittee members. Another meeting will be scheduled in the next month. Ms. Oney noted that it was decided that they needed additional dialogue on updates, direction and how the subcommittee can be better advocates for resources for the curriculum. Mr. Sauriol commented that after the review of the recent Professional Day outline, he felt it was individualized and tailored to the needs of all staff members.

**Facilities and Long-Term Planning:** A meeting will be scheduled.

**Finance:** Mr. Keller noted that an update was provided at the last meeting and they are on track with their goals. Follow-up will continue on the buildings as necessary and work on the budget will begin. Mr. Keller will reach out to Mr. Farber regarding his availability for scheduling a meeting.

**Human Resources/Negotiations:** Initial meeting was held on November 7, 2016. An overview of the fingerprinting requirement and process was presented by Mrs. Clarke. There was discussion surrounding scheduling a meeting date for Professional Development for Committee members. Mr. Sauriol has contacted Glenn Koocher of the Massachusetts Association of School Committees (MASC) for available meeting dates. Mrs. Methe was asked to poll Committee members for their availability on December 17 or 21, 2016 and respond to Mr. Sauriol. Also discussed was the substitute teacher pay rate comparison. A short discussion ensued.

- **Motion by Mr. Maia to increase substitute teacher pay to \$70 (Non-Certified) and \$80 (Bachelors/Certified) daily rate as well as substitute instructional aides in specialized programs including one to one aides. (Second by Ms. Oney)**
- **No discussion**
- **Motion carries 4-0**

**Policy/Diversity: Subcommittee did not meet.**

**Public session:**

Mr. Sauriol opened Public Session at 7:32 p.m.  
 No one came forward to address the Committee  
 Mr. Sauriol closed Public Session at 7:32 p.m.

**Unfinished Business:**

None

**New Business:**

Ms. Oney and Mr. Sauriol attended the recent MASC Annual Conference in Hyannis. Ms. Oney stated that though it was her first time attending she gained valuable knowledge speaking with other School Committee members. She attended several sessions including one on MCAS/PARCC and Policy.

Mr. Sauriol noted that he networked with many School Committee members from various districts. He attended sessions on Social Emotional Learning regarding Behavioral Intervention Strategies; Budget re: SPED costs, foundation budget; Mindfulness in the Classroom; and School Committee Self Evaluation. He noted that all four MASC resolutions were passed and included a great discussion on Charter Schools.

**Action Items:**

Superintendent evaluation timeline dates

Mr. Keller will schedule a Finance Subcommittee after reaching out to Mrs. Clarke, Mr. Farber and Mr. Smith for availability.

Schedule Facilities and Long-Term Planning subcommittee meeting for November 30, 2016 at 6:00 p.m.

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December 14, 2016

Mr. Maia asked Mr. Smith if the district has been able to take advantage of any of the LED retrofits. Mr. Smith replied that yes, the district has between the town and the Green Communities Grant.

- **Motion by Ms. Oney to adjourn Open Session (Second by Mr. Keller)**
- **No discussion**
- **Motion carries 4-0**

Open session closed at 7:44 p.m.

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***Documentation for this meeting: (sent as email packet)***

*Agenda-Regular Business Meeting*

*October 26, 2016-Regular Business Meeting-Draft Minutes*

*Subcommittee Goals and Mandates*

*Subcommittee Liaisons*

*Results of Future Protocol-Variou Groups (Color Coded)*

*Strategic Plan-Grouped by Color*


*Substitute Teacher Daily Rate*

*Superintendent Evaluation Timeline*

***Distributed at meeting:***

*Local Technology Plan Guidelines*

Approved by Committee:

  
Ms. Oney, Secretary