

**Minutes of the
Monson School Committee
Regular Business Meeting
Quarry Hill Community School – School Committee Meeting Room
May 18, 2016**

Present: Chair Joel Keller; Vice Chair Joshua Farber; Secretary Peter Sauriol;
Committee Member Jenny Curry

Also Present: Superintendent Cheryl Clarke; Director of Business & Facilities Don Smith;
Principal Jennifer Beaudry (QHCS); Dean of Students Paige Bernat (QHCS);
MTA President Pam McDonald; and Recording Secretary Karen Methe

Note: This meeting was video-recorded.

Mr. Keller called the meeting to order at 7:03 p.m.

Mr. Farber read the **Mission & Vision Statements**.

Announcements:

May 26, 2016–Spring Concert and Art Show at Granite Valley Middle School, 5:00–7:00 p.m.

May 31, 2016 – Senior Banquet, 6:00 p.m.

June 1, 2016 – Senior Awards Night, 7:00 p.m. at the high school

June 2, 2016 – Baccalaureate, 6:30 p.m.

June 3, 2016 – Graduation, 7:00 p.m.

(Staff and School Committee Members are asked to arrive at 6:30 p.m.)

June 7, 2016 – Athletic Awards, 7:00 p.m. at the high school

Recognition:

Mrs. Bernat outlined the happenings at Quarry Hill Community School through a PowerPoint presentation.

She spoke of the recent NED Program Assembly held for all grades PK-4. She explained that NED stands for Never Give Up, Encourage Others, Do your Best. The program was free of charge using the pay it forward system. Profits made from the sale of NED Yo-Yo's, used throughout the assembly to highlight positive character traits, are used to fund the program at other schools. Quarry Hill students purchased enough yo-yo's to fund two programs.

The Quarry Hill Expo was held recently, an event similar to an Open House but a program parents prefer due to all the engaging activities for those attending.

Special send-off and return celebrations were held on May 13, 2016 for students participating in the Special Olympics. All students gathered for a pep rally on May 12, 2016. Mrs. Clarke purchased staff t-shirts while the Parent Teacher Student Association (PTSA) purchased t-shirts for the athletes. Miss Baystate, Monique Vacon, greeted the Olympians. Mrs. Bernat thanked Mrs. Clarke and the PTSA for their gracious donations.

Minutes:

- **Motion by Mr. Farber to approve the April 6, 2016 minutes of the Special Meeting as submitted. (Second by Mr. Sauriol)**
- **Discussion followed regarding whether the beginning and ending times for Executive Session should be recorded within the Regular Business Meeting minutes. Mr. Sauriol agreed to check into this.**
- **No further discussion**
- **Motion carries 4-0**

The Committee acknowledged email receipt of the April 27, 2016 minutes of the Regular Business Meeting for distribution only.

Student Representative Report(s):

None

Subcommittee & Liaison Reports:

Mr. Sauriol offered a reminder, now that budget season is over, to schedule a Policy Subcommittee meeting to research and develop a Code of Conduct for School Committee members. Mr. Keller asked Mrs. Clarke to remind him to put this on the next Agenda to schedule a meeting. There may be different Policy Subcommittee members following the town election on June 14, 2016.

Superintendent's Report:

Mrs. Clarke reported that the FY17 school budget was approved at the Town Meeting held on May 9, 2016. She thanked everyone for their support of the budget.

Mrs. Clarke presented a PowerPoint filled with pictures of events occurring in and out of the district. She noted that on April 29, 2016 she was very fortunate to attend the Women's Leadership Conference at the Mass Mutual Center. The conference was attended by 2,000 women, from all different locations, and featured Keynote speakers included actress Marlee Matlin and Arianna Huffington from The Huffington Post.

May 3, 2016 was Teacher Appreciation Day and Mrs. Clarke thanked the PTSA and everyone involved in donating all the delicious food for staff to enjoy at all three schools.

The Friends of Education Dinner was held May 6, 2016. Retirees Diane Boyle, Karen Coolong, Rose Sargent and Andrew Kozikowski were honored with gifts and personal speeches by colleagues. Approximately 200 people attended including numerous former retirees.

May 7, 2016 brought the PTSA's 5K which, despite the rain, had an excellent turn-out. That night was the Junior-Senior Prom.

The morning of May 12, 2016, Mrs. Clarke was the honorary chair and guest speaker at the NetEvent Breakfast sponsored by the River East School to Career organization. Trevor Hamilton was chosen as outstanding work-based student. Gabe Marquez was given a scholarship, he did his work-based learning with School Resource Officer Deane Gallo. Mrs. Clarke commented on how proud she was of both students. Later that evening, numerous staff members attended the Grinspoon Awards Dinner held at the Log Cabin. Teachers honored from the district this year were, Dawn Lecours (QHCS-Grade 3), Colleen O'Grady (GVMS-Special Education) and Caitlin McNeill (MHS-Special Education). Mrs. Clarke spoke briefly about and thanked everyone involved in the Special Olympics Send-Offs held at each school for the

athletes. Following the send-off celebrations, Mrs. Clarke attended Senior Signing Day at the high school. The celebration began with a breakfast which included students and their parents. Each senior was recognized for their future plans, (i.e. college, employment, armed forces). Representatives from area colleges and the armed forces were on hand to congratulate students. Grade 8 students attended this event as well. Later that evening, a Grade 7 and 8 semi-formal was held at the high school. Mrs. Clarke reported that it was a successful event, noting how well behaved the students had been.

Business & Facilities Report:

Mr. Smith assembled a variance report from the last meeting and will have another update at the end of May/beginning of June as the FY16 budget is finalized. The current variance is -\$156,000. Mr. Smith also reported that Bid Specs for the FY '17, '18 & '19 cleaning contract had gone out and the opening will be the first week of June. He will report back to the Committee for approval.

Public session:

Mr. Keller opened Public Session at 7:29 p.m.
No one came forward to address the Committee
Mr. Keller closed Public Session at 7:29 p.m.

New Business:

Mrs. Clarke read the term section of her contract which states that the Superintendent shall be employed from July 1, 2013 through June 30, 2016, noting that her contract is up for renewal. Discussion followed regarding how the Committee will move forward on addressing the contract. A Working Meeting will be scheduled for June 8, 2016 at 6:00 p.m. to review and discuss the contract. Discussion continued on how to proceed with completion of the Superintendent's Evaluation. It was agreed that the schedule, timeline and ground rules for this evaluation will be established at the Working Meeting. Mr. Sauriol agreed to assemble and compile the information. Further discussion ensued regarding whether Mrs. Clarke should get the End of Cycle Report to Committee members prior to the June 8 meeting. It was decided that after the procedure was established at the Working Meeting, that information could be provided to Committee members.

Meetings scheduled:

June 8, 2016
June 15, 2016

- **Motion by Mr. Sauriol to adjourn Open Session and move to Executive Session under M.G.L. Chapter 30A §21a, Purpose #3, to discuss strategy with respect to collective bargaining and litigation, not to return to Open Session. (Second by Mr. Farber)**
- **Roll Call Vote:**

Ms. Curry	Yes
Mr. Sauriol	Yes
Mr. Farber	Yes
Mr. Keller	Yes

- **Motion carries 4-0**

Open session closed at 8:44 p.m.

Documentation for this meeting:

Agenda

Distributed at meeting:

None

Approved by Committee:


Ms. Oney, Secretary